# **KPLACE Employment Application**

Position Applied For: \_\_\_\_\_\_

Date of Application: \_\_\_\_\_

**Personal Information** 

- Phone Number: \_\_\_\_\_\_
- Email Address: \_\_\_\_\_\_
- Current Address: \_\_\_\_\_\_\_

## **Employment Eligibility**

- Are you at least 18 years old? □ Yes □ No
   (If under 18, a valid work permit is required.)
- Are you legally authorized to work in the United States? □ Yes □ No (*Proof of eligibility will be required upon employment.*)

## Availability

- Desired Start Date: \_\_\_\_\_\_
- **Preferred Employment Type:** 
  □ Full-Time □ Part-Time
- Available Hours: \_\_\_\_\_\_\_

## Education

- High School: \_\_\_\_\_\_
  - Location:
  - **Graduated:** □ Yes □ No
- College/University: \_\_\_\_\_\_
  - Location: \_\_\_\_\_
  - Degree: \_\_\_\_\_Graduated: □ Yes □ No

#### **Employment History**

**Most Recent Employer:** 

•	Company Name:
•	Position Held:
•	Employment Dates: From: To:
•	Supervisor's Name:
•	Phone Number:
•	Reason for Leaving:
(Please attach additional employment history if necessary.)	
References	
Professional Reference:	
•	Name:
•	Relationship:
•	Phone Number:
Additional Information	
•	Have you ever been employed by KPLACE before?  Yes  No If yes, when?

 Do you have any relatives working for KPLACE? 
Yes No If yes, who? \_\_\_\_\_\_

## Equal Employment Opportunity Statement

KPLACE is an equal opportunity employer. In accordance with California and federal law, we do not discriminate in employment decisions or practices based on race, color, religion, sex (including pregnancy, childbirth, breastfeeding, or related medical conditions), gender identity, gender expression, sexual orientation, marital status, national origin, ancestry, age (40 and over), physical or mental disability, medical condition, genetic information, military or veteran status, or any other basis protected by applicable law.

All employment decisions are made based on merit, qualifications, and business needs.

#### Acknowledgment and Signature

I certify that the information provided in this application is true and complete to the best of my knowledge. I understand that any false information or omissions may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

I authorize KPLACE to investigate all statements contained in this application and to contact my previous employers and references for information regarding my employment history, performance, and character.

I understand that, if hired, my employment with KPLACE is at-will, meaning that either I or KPLACE can terminate the employment relationship at any time, with or without cause or notice.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_